

WOODROW TOWNSHIP
REGULAR MONTHLY MEETING

JANUARY 14, 2016

7:00 P.M.

The meeting was called to order by Chair Bob Hankey. All joined in the Pledge of Allegiance. Present were supervisors Myles Wagner and Bob Hankey, treasurer Tim Mueller and clerk Diane Schires. Absent: Supervisor Tom Lindquist

MSP Hankey/Wagner to approve the agenda with the addition of Liquor License renewal.

MSP Hankey/Wagner to approve the December 2015 minutes after discussion regarding supervisor Lindquist's request to change Garbe's verbiage. Minutes as written by Garbe will stand, with Lindquist having the option to amend at a later date.

MSP Hankey/Wagner to approve the 2016 Calendar with February 24th set as the Budget meeting.

MSP Hankey/Wagner to approve Treasurer's report. Mueller reports large incoming receipt of funds from Cass County (property taxes) and various other entities, including the annual mysterious ACH of over \$6,000. Mueller discussed putting a large amount of money into a 5 year CD as the ones in place will mature in May and October 2016. Discussion ensued with future 14th Avenue resurfacing in 5 years. [audience chatter] Mueller will inquire with bankers and MAT as to restrictions regarding other forms of investing and will present after the budget meeting.

MSP Wagner/Hankey to approve clerk Schires issuance of board member's new email accounts.

MSP Hankey/Wagner to approve Claims.

MSP Hankey/Wagner to approve Payroll.

ROAD AND BRIDGE REPORTS-

Supervisor Wagner- Checked roads after being snowplowed.

OLD BUSINESS-

Special Project Work Order- Supervisor Wagner handed out to the audience a special work order form that was used in the past. [audience chatter] MSP Wagner/Hankey to adopt new form for all future special work orders.

Contract for Cleaning Township Hall- Supervisor Wagner contracted Fritz Meyers and fiancé to clean the town hall for \$50/month and is awaiting their signed contract.

Administrative Guidelines-Chair Duties- Copies of supervisor Lindquist's amendments read aloud by supervisor Hankey. [audience chatter] Wagner expressed using current guideline language that was previously board approved. Discussion ensued between supervisors with conclusion of tabling for further discussion until supervisor Lindquist's return.

Knoll Road Update- Soil boring report was given to supervisor Hankey. Clay was discovered and Billy Herheim discussed the meaning of different soil types and remedial solutions. Supervisor Hankey will present the contractor's plans at the next meeting.

Hawk Trail Public Input Schedule- Supervisor Lindquist's submitted dates were distributed to the audience. [audience chatter about current costs] May 12th at 6:30, before the regular meeting at 7:00, was agreed to be the date for public input.

CTAS Budget Changes- Supervisor Hankey inquired Mueller about updates to the software. Mueller contacted Irene Bright and she recommended installing Version 8.4, which is available now and will be installed on Mueller and Schires' laptops after year end reports are generated. Will be using newest version for Budget 2016.

Electronic Meeting Update- Supervisor Hankey discussed using phone conferencing and being up to date in the electronic age. He discussed with Steve Fensky, the attorney from MATS, about the statutes regarding electronic (phone) meetings. Mr. Fensky said rule applies to state, not township and that full video and audio is recommended. Supervisor Hankey talked about using a projection system, cloud management, internet, Skype, wi-fi and had talked to other users of our town hall for input. He concluded that it's not worth the expense for one hour of township board meetings and that there isn't a line item budget for it this year but could be brought up again for discussion at a later date. [audience chatter] Supervisor Wagner agreed and commented that he has no desire to sit in the clouds, use wi-fi or Skype, and the fact that the citizens of Woodrow would own it and would be justified to park outside the town hall and stream endlessly.

NEW BUSINESS-

Using excel spreadsheet for project breakdowns- Supervisor Hankey discussed using an Excel spreadsheet for project-specific line items. Mueller said CTAS can't break down separate roads, and that the example excel spreadsheets that Wabedo's treasurer uses is exceedingly complex, and does not wish to keep two sets of books. Billy Herheim commented that if he were to keep such complex data on roads, he would have to charge the township for the extra bookkeeping. Clerk Diane will share breakdown of bill invoices and give to the supervisors as requested. Conclusion to discussion is that individual supervisors will keep track of their own projects.

Liquor License Renewal- MSP Hankey/Wagner to approve the liquor license renewal of Woman Lake Lodge.

PUBLIC INPUT-

Member of audience asked about the progress of potential owner of McGuire's Inn. Potential owner is said to be reconsidering purchase because of condition of property.

Billie Herheim addressed the audience with his cancer prognosis as being very good, and that his son Brandon and Grant will take over his road duties when he's not able.

MEETING ADJOURNED at 8:30 p.m.



Chair, Bob Hankey



Clerk, Diane Schires

